

Adelman Broadcasting
Position Filled 8/31/2015-8/31/2016

RADIO TRAFFIC CO-ORDINATOR & SALES
ADMINISTRATION ASSISTANT

(Quartz Hill)

(Hired 4 people 10.05.15, 10.21.15 and 11.30.15, and 6.6.2016 - Source: Craigslist Ad & Facebook)

Opening listed on CraigsList.com during the time listed above. We received 64 applicants. We interviewed 36 people, 28 were not qualified or overqualified.

Opening listed on CraigsList.com, also during the time period listed above, received 155 applicants. We interviewed 19 people, 136 were not qualified or overqualified.

Position filled:

Job Description: Full time Radio Traffic Coordinator

(Hired 10.05.15 and 10.21.16 and 6.6.2016 Source: Craigslist Ad & Facebook)

Assist with order entry and logs.

Job Description: Full time Sales Admin Assistant

(Hired 11.30.15 and Source: Craigslist Ad & Facebook)

Assist in Admin for accounting, promotion & other Duties as Assigned

ADMINISTRATIVE ASSISTANT

(Ridgecrest)

(Hired 1 people 3.21.16 - Source: Craigslist Ad & Facebook)

Opening listed on CraigsList.com during the time listed above. We received 5 applicants. We interviewed 3 people, 2 were not qualified or overqualified.

Position filled:

Job Description: Part Time Administrative assistant

(Hired 3.21.16 and Source: Craigslist Ad & Facebook)

Office duties.

ACCOUNTING CLERK

(Quartz Hill)

(Hired 3 people 10.05.15, 10.21.15 and 11.30.15 - Source: Craigslist Ad & Facebook)

Opening listed on CraigsList.com during the time listed above. We received 64 applicants. We interviewed 36 people, 28 were not qualified or overqualified.

Position filled:

Job Description: Full time Radio Traffic Cordinator

(Hired 10.05.15 and 10.21.16 and Source: Craigslist Ad & Facebook)

Assist with order entry and logs.